SAMPLE. Synthetic data: a made-up employer and employees, computed by Workweek Check from its test fixture. Not a real client.

WORKWEEK CHECK

Exceptions report, 2026

Sample Employer LLC (synthetic) · EIN 00-0000000 · tax year 2026 · run 1, computed 17 November 2026 · method version `2026.3.0` · generated 17 November 2026 02:36 UTC

> These results depend on the firm's inputs and classifications: the hours and earnings uploaded, each employee's FLSA status, the earning-code and job-code mapping, the workweek, the bonus allocation and the special overtime arrangements checklist. Workweek Check does not decide any of them. This report is for the firm's review. It is kept apart from the method memo, which goes in the employer's W-2 file.

What this report lists

- **Without a figure:** employees whose code TT the upload can't give exactly. The run shows "—" and names the reason, the pay period and what to provide.
- **Flags:** situations the run detected, in the wording of the flag catalogue.
- **Premium differences:** workweeks whose creditable premium is below the required premium. Code TT is the premium actually paid; each difference shows both amounts, the workweek and the earning codes that drive it. Differences of $0.05 a workweek or less are treated as rounding and not listed.
- **Reconciliation** against payroll's own TT tracking line, with the run's label: *match*, *rounding* (at most $0.01 per paycheck: never a reason for a W-2c on its own), *difference*, *no tracking line* or *not computed*.

4 of 5 employees have items below. No items for `E001`.

E002 · code TT 50.00 Computed

Reconciliation with payroll's TT tracking line

COMPUTED CODE TT	TRACKING LINE	DIFFERENCE	LABEL
50.00	90.00	-40.00	Difference `difference` The computed code TT and payroll's TT tracking line differ by more than the rounding allowance.

Flags

FLAG	WHERE	DETAIL	REVIEW
Straight time below hours at the traced rate `F-STRAIGHT · review`	Pay period 2026-11-29 to 2026-12-12	Pay period 2026-11-29 to 2026-12-12: straight time paid 1592.00 is 16.00 below hours worked at their traced rates (1608.00); premium counts only above that Straight-time pay in the pay period is below the hours worked at their traced rates. Premium counts as paid only after straight time is covered.	Check the pay period's hours and straight-time lines.
Straight time below hours at the traced rate `F-STRAIGHT · review`	Pay period 2026-12-13 to 2026-12-26	Pay period 2026-12-13 to 2026-12-26: straight time paid 1404.00 is 24.00 below hours worked at their traced rates (1428.00); premium counts only above that Straight-time pay in the pay period is below the hours worked at their traced rates. Premium counts as paid only after straight time is covered.	Check the pay period's hours and straight-time lines.
Rate-in-effect overtime `F-RIE · review`	Workweek of 2026-11-30	Workweek of 2026-11-30: overtime paid at a job rate, not the weighted-average regular rate (20.1818); computed on the weighted average. Ask whether a 7(g)(2) agreement was made before the work The workweek has several straight-time rates and overtime was paid at a job rate. With a 7(g)(2) agreement made before the work, qualified overtime is the premium actually paid; without one, the weighted-average regular rate applies.	Confirm whether a rate-in-effect agreement exists and answer the checklist to match.
Rate-in-effect overtime `F-RIE · review`	Workweek of 2026-12-14	Workweek of 2026-12-14: overtime paid at a job rate, not the weighted-average regular rate (18.5217); computed on the weighted average. Ask whether a 7(g)(2) agreement was made before the work The workweek has several straight-time rates and overtime was paid at a job rate. With a 7(g)(2) agreement made before the work, qualified overtime is the premium actually paid; without one, the weighted-average regular rate applies.	Confirm whether a rate-in-effect agreement exists and answer the checklist to match.

Premium differences

WORKWEEK OF	PAY DATE	REQUIRED PREMIUM	CREDITABLE PREMIUM	PREMIUM DIFFERENCE	DRIVING EARNING CODES
2026-11-30	2026-12-18	40.36	20.00	20.36	Hourly, Hourly 2
2026-12-14	2026-12-31	55.57	30.00	25.57	Hourly, Hourly 2

Code TT for these workweeks is the creditable premium actually paid. The required premium depends on the earning-code classifications: check the driving codes' categories on the mapping screen.

E003 · code TT 66.50 Computed

Reconciliation with payroll's TT tracking line

COMPUTED CODE TT	TRACKING LINE	DIFFERENCE	LABEL
66.50	66.50	0.00	Match match The computed code TT equals payroll's TT tracking line.

Flags

FLAG	WHERE	DETAIL	REVIEW
Multi-week bonus F-BONUS · info	Workweek of 2026-11-30	Workweek of 2026-11-30: a multi-week bonus raised the regular rate; the overtime true-up is below the addition A nondiscretionary bonus covering several workweeks raised their regular rate, and the overtime true-up paid is below the added requirement.	—
Multi-week bonus F-BONUS · info	Workweek of 2026-12-07	Workweek of 2026-12-07: a multi-week bonus raised the regular rate; the overtime true-up is below the addition A nondiscretionary bonus covering several workweeks raised their regular rate, and the overtime true-up paid is below the added requirement.	—
Multi-week bonus F-BONUS · info	Workweek of 2026-12-14	Workweek of 2026-12-14: a multi-week bonus raised the regular rate; the overtime true-up is below the addition A nondiscretionary bonus covering several workweeks raised their regular rate, and the overtime true-up paid is below the added requirement.	—
Premium difference F-PREMDIFF · review	Workweek of 2026-12-28	Workweek of 2026-12-28: required premium 5.25, creditable premium 4.75, premium difference 0.50 The creditable premium for the workweek is below the required premium. Code TT is the premium actually paid. The result depends on the firm's earning-code classifications.	Review the workweek's earning codes and pay.

Premium differences

WORKWEEK OF	PAY DATE	REQUIRED PREMIUM	CREDITABLE PREMIUM	PREMIUM DIFFERENCE	DRIVING EARNING CODES
2026-11-30	2026-12-18	29.93	23.75	6.18	Bonus, Shift Differential
2026-12-07	2026-12-18	29.93	23.75	6.18	Bonus, Shift Differential
2026-12-14	2026-12-31	23.56	19.00	4.56	Bonus, Shift Differential

Code TT for these workweeks is the creditable premium actually paid. The required premium depends on the earning-code classifications: check the driving codes' categories on the mapping screen.

E004 · code TT — No figure

Reconciliation with payroll's TT tracking line

COMPUTED CODE TT	TRACKING LINE	DIFFERENCE	LABEL
—	62.50	—	Not computed `not_computed` There is no computed figure to compare: see why above.

Why there is no figure

FLAG	WHERE	DETAIL	WHAT TO PROVIDE
Tip credit `F-TIP`	—	The employees table tags this employee with a special overtime arrangement: Tip credit The employer takes a tip credit, so the regular rate includes the credit and the cash wage alone doesn't show it.	Workweek Check computes standard FLSA workweeks only. Enter this employee's code TT from a calculation made under the arrangement, or correct the checklist or the earning-code mapping if it doesn't apply.

E005 · code TT 0.00 — $0 by rule

Reconciliation with payroll's TT tracking line

COMPUTED CODE TT	TRACKING LINE	DIFFERENCE	LABEL
0.00	0.00	0.00	No tracking line `no_tracking_line` Payroll has no TT tracking line for this employee in the tax year.

Flags

FLAG	WHERE	DETAIL	REVIEW
Exempt from FLSA overtime `F-EXEMPT · zero`	—	Code TT is $0 for the whole upload The employee is exempt from FLSA overtime in these workweeks, so overtime paid there is not qualified overtime.	—